



HPS P&C Meeting Minutes Tuesday 7 May 2019

Members Present: Paul Rupil, Jen Moore, Amanda Warren, Jonathan Mullins, Uta Mihn, Michael Shuai, Rebecca Barrett, Dave Morris, Kathy Lau, Amy Raneri, Suzie Potts, Carmel Griffith

HPS Representatives Present: Karlyne Jacobsen, Suzanne Curteis

Apologies: Sarah Coughlin, Rebecca Delpy, Sherrill Nixon, Sharon Laura, Mel Owens, Clare McCarthy, Jacqui Biffin, Carla Daly

1. Opening

Paul Rupil welcomed members.

2. Minutes of the previous meeting

Motion: Approval of the previous meeting minutes – Carmel Griffith

Seconded: Amanda Warren

Approved

3. Principal's Report

Ms Jacobsen discussed staff leave over the next few weeks.

NAPLAN online started today with minimal issues. The children coped well and enjoyed the experience. Prior to the testing, a workshop was held for parents to explain how the test works. Helpful links and practice tests were shared with parents.

There is a new property manager who the school will be liaising with to follow up on the groundworks. The work on the hall is on schedule and due to be completed on 31 May.

Ms Curteis reported that there have been some issues with buses not arriving for PSSA sport. A new procedure has been put in place with the office booking the bus and then calling to confirm the day prior. The teacher who the bus is booked for will also call to confirm as a double check.

An Enews went out regarding a Muslim scripture class. Any approved scripture is welcomed at the school. A parent with approved qualifications approached the school to introduce this class. Further information will be circulated.

New satellite programs will be offered this term. Mr Baldwin will be running an art/illustration class, there will be a program for gifted students with very high IQs and a STEM program. Programs such as journalism and aeronautical engineering will also continue. The school is also looking at a program for high level athletes.

The school website needs updating and may need to employ help to ensure it stays up to date. Michael Shuai volunteered to assist the school with their website.

Reports will go home at the end of the term. The reports will be slightly different from previous years and the school welcomes feedback from parents regarding the change.



OC applications close at the end of the week. The school may hold a parent information night regarding the OC Test.

Ms Jacobsen received an email from David Kelly, from WestConnex, regarding elevated PM2.5 readings at Haberfield. He reported that in November 2018, a technician entered an incorrect value into the monitoring during calibration which resulted in the monitor reporting PM2.5 values higher than they should be.

4. Treasurer's Report

Dave Morris reported that Trivia Night made just over \$14,000. The Easter raffle made a profit of \$1600.

Motion: Approval of the Treasurer's report - Jen Moore

Seconded: Kathy Lau

Approved

5. Ground work

Paul Rupil reported that after meeting with the school, it was decided to have a subcommittee for ground works. This subcommittee will work alongside school staff.

A call out will go to P&C members interested in joining the subcommittee and by the next P&C meeting on 25 June a fully designed and costed proposal will be tabled. The School is funding the ground works between the playground and court but work is also needed under the seating areas where students have their lunch. The P&C will table the proposal and then discuss and vote on contributing to funding these works.

Action: Ms Jacobsen is to obtain new quotes for the ground works.

Action: Jen Moore is to send out a call for ground work subcommittee members.

Action: First subcommittee meeting to be held in two weeks' time.

6. Air Conditioning

A priority list of rooms needing air conditioning has been compiled and work will begin to roll out as the school has budget to pay for the top 10 rooms in need. This leaves 16 rooms left without air conditioning. The schools has also applied for a WestConnex grant to assist in purchasing additional units.

7. Sensory Garden

The P&C is keen to see this project completed. Jen Moore and Sarah Coughlin will meet with Ms Favotto after her return from leave to discuss the final plans. A working bee will then take place to finish the sensory garden and do other gardening around the school.

Action: Jen Moore and Sarah Coughlin to meet with Ms Favotto and set up working bee.

8. Uniform Shop

Jo Doughty-Roberts phoned in to discuss issues with the current POS system in the uniform shop and proposed a way forward.

Motion: Replace current system and purchase 2 iPads and 2 Square readers. Approval of \$1392 – Dave Morris



*Seconded: Amanda Warren
Approved.*

9. Cake Stalls

The next Cake Stall will be on Friday 24 May with Year 5 hosting. The team will be trialling a new line systems. There will be one line for parents, one for K-2 and one for years 3-6 with supplies distributed evenly. Selling will begin at 3pm.

Communications will go out via Enews and Facebook. Teachers have been asked to help promote the event.

10. Events/Fundraising

Carmel Griffith suggested using sandwich boards for reminders at the gate when appropriate. Ms Jacobsen supported this but requested that they be placed within the schools ground and to the side to avoid any trip hazards.

Easter Raffle

Kathy Lau presented a breakdown of raffle sales stats. 26% of the students participated with the Kindy students the more engaged group with the event.

Trivia Night

A little over \$14,000 was raised on the night. Jen Moore thanked Kathy Lau and Jacqui Biffin and all those who helped out as well as Ashfield Boys High School for allowing the use of the hall and facilities. Feedback is being collected and comments so far are very positive with any reporting that they had a great night. Feedback is still welcomed.

Mother's Day Stall

Jen Moore reported that the Mother's Day Stall was a success, enjoyed not only by the students but by the volunteers.

Father's Day Stall

A Father's Day Stall will be schedule for the end of August. Supplies will need to be purchased soon.

Motion: Approval of \$3,500 to purchase Father's Day Stall supplies – Dave Morris

Seconded: Jonathan Mullins

Approved

Election Day BBQ

An election day BBQ will not being going ahead as no one is available to organise.

Outdoor Movie night

Jen Moore proposed holding an outdoor movie night in September. A date will be decided after consultation with the school. A call out for volunteers to assist with planning will go out in the next month or so. In the past, this event has brought in a broad range of families from the school. It has been suggested that we incorporate multicultural food alongside the usual sausage sizzle.

Motion: Approval of \$3,500 to hold an outdoor movie night – Amy Raneri

Seconded: Suzie Potts



Approved

Handball Tournament

Jen Moore proposed holding a handball tournament towards the end of the year. All students would be eligible to register and it would take place on a Saturday. There will be a BBQ and possibly other activities for the younger children to participate in to create an event for the whole family. A parent's mini comp was also suggested. Many members were keen to be involved in the event. Further details will come.

Motion: Approval of \$3,500 to hold a handball tournament – Jonathan Mullins

Seconded: Amanda Warren

Approved

11. Any Other Business

Carmel Griffith asked if the school has compost bins. The school did receive a grant for a worm farm a few years ago but the members were unsure if there was a compost bin.

Action: Carmel Griffith to speak to the school regarding compost.

Next meeting: 25 June 2019