



**HPS P&C Meeting Agenda**  
**Tuesday, 19 February 2019, 6:30pm (Staff Room)**

<b>Topic</b> <i>(Topics requiring P&amp;C approval/voting are shown in italics)</i>	<b>Speaker</b>	<b>Start Time (pm)</b>
<b>1. Opening</b> <ul style="list-style-type: none"><li>- Acknowledgement of country</li><li>- Attendees &amp; apologies</li><li>- <i>Reminder to sign the attendance book</i></li><li>- Welcome</li></ul>	PR	6.30
<b>2. Minutes of Previous Meeting</b> <ul style="list-style-type: none"><li>- <i>Confirmation of November general meeting minutes</i></li></ul>	PR	
<b>3. Principal's Report</b>	KJ	6.40
<b>4. Primary OSHCare</b>	HB	6.50
<b>5. Treasurer's Report</b> <ul style="list-style-type: none"><li>- Discussion of spending options</li><li>- <i>Approval of Treasurer's Report</i></li></ul>	DM	6.55
<b>6. Subcommittees</b> <ul style="list-style-type: none"><li>- Overview</li></ul>	PR/JM	7.00
<b>6.1. Cake Stalls</b>	JM	7.05
<b>6.2 Events/Fundraising</b> <ul style="list-style-type: none"><li>- Events Calendar</li><li>- <i>Proposals and funds approval: Trivia Night, Disco, Mother's Day Stall, Easter Eggs, Easter Raffle</i></li><li>- Cashless options for events</li></ul>	JM	7.10
<b>6.3 Grants</b>	PR	7.25
<b>6.4 WestConnex</b> <ul style="list-style-type: none"><li>- Air quality report and advocacy</li></ul>	SN	7.30
<b>6.5 Other subcommittees</b> <ul style="list-style-type: none"><li>- Call for members to join any new or existing subcommittees or general volunteers e.g. assistance for website</li></ul>	PR	7.45
<b>7. Committee positions</b> <ul style="list-style-type: none"><li>- School Finance Officer and Vice President</li></ul>	PR	7.50
<b>8. Future Meetings</b> <ul style="list-style-type: none"><li>- Meeting dates, Video conferencing, Electronic membership</li></ul>	PR	7.55
<b>9. General Business</b> <ul style="list-style-type: none"><li>- Sensory Garden Working Bee</li><li>- Election – campaigning near school gates</li></ul>	PR	8.05
<b>Close</b>		8.15

**Next meeting: TBA**