



## HPS P&C Meeting Minutes Tuesday 6 August 2019

**Members Present:** Paul Rupil, Jen Moore, Sarah Coughlin, Rebecca Delpey, Suzie Potts, Nicole Sheldrick, Nuala Ward, Kathy Lau, Rebecca Barrett, David Morris, Carmel Griffith, Michael Shuai, Jonathan Mullins, Lauren Chamma, Carol Connolly, Phil Glasscock

**HPS Representatives Present:** Karlyne Jacobsen, Gaye Porter, David Collins-White

**Apologies:** Amanda Warren, Jacqui Biffin, Sherrill Nixon, Kathryn Lim

### 1. Opening

Paul welcomed members.

### 2. Minutes of the previous meeting

*Motion: Approval of the previous meeting minutes as a correct record - Carmel Griffith*

*Seconded: Kathy Lau*

*Approved*

### 3. Principal's Report

Ms Jacobsen discussed the new enrolment policy which caps the number of out of area students. The school will be challenging the cap as it is less than the number of students that the school currently has. The school is also looking at anticipated student numbers for 2020 and there will likely be four kindy classes.

The school is beginning the staffing process to fill vacancies for next year. Michael Shuai has gone through training to sit as the P&C representative on the panel.

This week was Education week. Earlier notice for events such as Education Week were requested as some parents need to organise time off from work in order to attend.

The new photography satellite program will begin in the coming weeks. Tournament of the Minds is underway. Dance Sport night for year 5 will take place this term.

The school is looking at their school plan, milestones and strategic direction.

Work in the School Hall has been completed. Markings around the school were done over the holidays. Further maintenance work such as carpeting and painting will take place soon.

A fence will be installed around the play equipment this week due to safety concerns for children not being supervised before and after school.

The school received good feedback from the parent teacher meeting which used an online system for booking in time slots. Kindy interviews for 2020 enrolments have commenced.

The school is continuing to look into the intensive swimming program for Year 2 and the Year 3 classes who missed out last year due to the closing of Ashfield Pool. It is proving difficult to find an appropriate venue who can provide the program needed. Distance,



time taken away from teaching and cost are all having also having to be considered. Ms Jacobsen will speak to Ms Curteis regarding this and report back to the P&C.

#### 4. Treasurer's Report

Dave presented the treasurer's report noting that \$50,000 has gone towards the groundworks project and \$500 for tree planting. Money has been spent on Father's Day Stall stock. Insurance including coverage for tutors and the P&C Federation membership fee has also been paid.

Jo has done a stocktake of the Uniform Shop. There is \$40,000 in merchandise on hand.

*Motion: Approval of the Treasurer's report - Sarah Coughlin*

*Seconded: Rebecca Barrett*

*Approved*

#### 5. Groundworks Update

The P&C have contributed \$50,000 to the groundworks project and the school contributed \$100,000. Ms Jacobsen has the paperwork to complete and move onto the next stage of the project. She will be meeting with the director on Thursday and will discuss the project. The aSim is for this project to take place during the next school holidays. Once the paperwork is completed and Ms Jacobsen will request a timeline to share with the P&C.

The next stage is to work on the design. The P&C representatives will continue to be consulted via the subcommittee. It was suggested that if there are multiple design options, that student be allowed to contribute their thoughts in the decision making process.

#### 6. Whiteboards

Mr Collins-White recounted his presentation from the previous meeting regarding the replacement of interactive whiteboards in classrooms and the request for the P&C to fund the remaining 6 whiteboards needed.

It was suggested that Movie Night could have targeting fundraising to pay for some of the cost of the whiteboards.

*Motion: Approval of \$27,000 for the purchase of 6 whiteboards - Rebecca Barrett*

*Seconded: Carmel Griffith*

*Approved*

#### 7. Recycling

At the previous P&C meeting Carmel presented ideas on how the school can be more involved with recycling. Those present at the meeting showed support for looking into this further. Carmel has been doing work on the logistics such as bins that will be needed, where to store the bins, how the kids can be involved and what will be required from teachers.

Carmel and Nuala will meet with Ms Jacobsen to discuss plans moving forward.



## Subcommittees

### 8. WestConnex

Sherrill was an apology. Sharon reported that the tunnel is open and operating. There have been problems with signage that has led to crashes and near misses. This has been corrected. RMS will continue to actively monitor roads and intersections. The short merge area coming out of the tunnel onto Parramatta Rd was noted as being quite dangerous.

The dedicated bus lane has been delayed. Local traffic is being monitored by council.

There is no longer a driveway in use on Bland St, on the Ashfield side but there are still concerns with the crossing at Bland and Parramatta Rd. Obstruction in pathways in that area have also been reported.

There is a new air quality monitoring site:

<https://www.linkt.com.au/sydney/using-toll-roads/about-sydney-toll-roads/westconnex-m4/tunnel-air-quality>

### 9. Grants

Carmel reported on NSW Community Building Partnership grants with \$2,500 - \$330,000 available for medium or significant infrastructure projects. The next round opens in the beginning of September for one month. Carmel noted that the applications are very intensive so will need considerable commitment from the P&C and school.

Ideas for work needed around the school included updating the toilets and an overhaul of the sensory garden. Tables to be used in the weather shed as more permanent fixture were also suggested. Paul suggested forming a future works subcommittee.

### 10. Cake Stalls

The Year 3 Cake Stall will be held this Friday. Volunteers are still needed.

### 11. Events/Fundraising

#### Bay Run

Thank you to those who volunteered their time at the Bay Run to hand out shirts and coordinate the Haberfield team. Haberfield had the most runners from a school and a shield will be presented to the school at an upcoming assembly.

#### Father's Day Stall

The Father's Day Stall will be held on Wednesday 28 August. All stock has been purchased and volunteers are needed to set up and run the stall.

#### Movie Night

Jen, Jono and Kathy are organising this event. Further details will be circulated soon once the movie is chosen. Jen suggested running a short film aimed at the younger children prior to the feature film. This would allow those with small children to enjoy the evening and leave early if needed. All are welcome to stay for both films.



There will be a sausage sizzle or families can BYO picnics. The movie area may be moved to the back paddock depending on the state of the grass area and if it has already been blocked off in preparation for the groundworks.

#### K-2 Disco

Jen put out a call for volunteers to coordinate this event. A group has come together and will now lead this. They will liaise with the school to set a date in term 4.

*Motion: Approval of \$1,000 for the K-2 Disco - Sarah Coughlin*

*Seconded: Nicole Sheldrick*

*Approved*

#### Handball Tournament

Jen, Jono and Rebecca will be organising this event which will take place in term 4. They will report back with more details at the next P&C meeting.

#### Tea Towels

Sarah proposed to organise the tea towel fundraiser. The members supported the proposal.

### **12. General Business**

An email was received asking about revisiting the idea of adding art to the school grounds. This will be added to the next meeting agenda.

Notice Boards are now available to use near the school gates to promote upcoming P&C events and information.

Students suggested that the uniform shop offer a hoodie option alongside the jackets currently in stock.

**Next meeting: 3 September 2019**